



**DEPARTMENT OF BUSINESS AND INDUSTRY
DIVISION OF INSURANCE**

**Deputy Division Administrator, Insurance – Chief Deputy
Commissioner
Unclassified
Salary up to \$118,531 (employer-paid retirement) \$138,385
(employee/employer-paid retirement schedule)**

The Department of Business and Industry’s Division of Insurance is currently considering applicants for the position of Chief Deputy Commissioner. The Division is charged with protecting the rights of the consumer and the public’s interest in dealing with the insurance industry and is responsible for regulating the insurance industry.

Position Summary:

Under the general direction of the Nevada Insurance Commissioner, the incumbent provides leadership and oversight of the Administrative, Product Compliance, and Self-Insured Workers Compensation sections of the Division. Responsibilities include working with section leadership to ensure that all required performance metrics and statutory requirements are being met. Act as a mentor to section leaders and ensure that they are building productive and respectful work cultures. Responsible for developing good working relationships with the regulated entities to understand current trends in the insurance markets. Supporting other state agencies - Staff and leadership work to support the Silver State Healthcare Exchange, the Division of Health Care Financing and Policy, the Division of Industrial Relations and other governmental agencies to advance the business of insurance in Nevada and protect Nevada consumers. Other Duties – This position may make presentations to Legislative committees during both sessions and interim periods of the Nevada Legislature. In addition, attendance at National Association of Insurance Commissioner (NAIC) meetings is required.

Required Education and Experience: A Bachelor’s degree with major course work in business administration, accounting, finance or related field and a minimum

of three years of managerial experience and five years' experience in the insurance arena OR an equivalent combination of education and experience.

Knowledge, Skills and Abilities: This position will require knowledge of the Nevada Revised Statutes related to insurance regulation, in addition to knowledge of types of insurance, policy forms, and the regulation of insurance.

Location: This position is located in Las Vegas, Nevada.

Benefits: Benefits include medical, dental, life and disability insurance programs; participation in the Public Employee's Retirement plan (PERS); 12 paid holidays each year; accrual of three weeks annual leave and three weeks of sick leave each year.

To Apply Submit Resume To:

Nevada Division of Insurance
Attention: Scott Kipper
1818 E. College Parkway, Suite 103
Carson City, Nevada 89706
hr@doi.nv.gov

Special Instructions: *Resumes must include a detailed description of education and employment history to include scope of responsibility, salary history, and professional references.

Resumes will be accepted until this recruitment is satisfied